



*"To provide a Christ-centered education that inspires students to become life-long learners and effective communicators who will impact the world for Jesus Christ"*

◆ 94-050 Farrington Highway #C-2, Waipahu, HI 96797 ◆ (808) 678-3776 ◆ info@nhcshi.org ◆ www.nhcshi.org ◆

## STAFF APPLICATION

**Applying for:** Teacher (PS/EL) \_\_\_\_\_ Aide \_\_\_\_\_ Substitute \_\_\_\_\_ Summer \_\_\_\_\_ Temporary \_\_\_\_\_

**Days & Times Available:**

	Monday	Tuesday	Wednesday	Thursday	Friday
FROM:					
TO:					

**Applicant Information:**

Full Name: \_\_\_\_\_ SSN #: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Email: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ Marital Status: \_\_\_\_\_

Are you a U.S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_ Language spoken at home: \_\_\_\_\_

Education	School Attended (Name & Address)	Major Subject/Field	Years attended	Certificate Degree
<b>High School</b>				
<b>College</b>				
<b>Other</b>				

Do you have a current CPR or First Aid certification? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, which one? \_\_\_\_\_

Please detail your volunteer experience with children, if any: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

What talents, gifts, and/or skills do you have that could contribute to the staff team of NHCS?

\_\_\_\_\_  
 \_\_\_\_\_

What church do you attend? \_\_\_\_\_ Do you actively attend? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you accepted Jesus Christ as your personal Lord and Savior? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you believe the Bible to be the inspired and infallible Word of God, our final authority in the matters of conduct and truth? Yes \_\_\_\_\_ No \_\_\_\_\_

List any Christian ministries you have been or are presently involved in: \_\_\_\_\_

What is God saying to you or doing in your life at the present time? \_\_\_\_\_

Give a brief testimony about how you became a Christian? \_\_\_\_\_

What do you do to maintain spiritual growth? \_\_\_\_\_

Why have you chosen to apply for a position at NHCS? \_\_\_\_\_

Do you have limitations that may affect your work at NHCS? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain \_\_\_\_\_

What is your philosophy of classroom management? \_\_\_\_\_

Please list any conferences/seminars you have attended that would be beneficial to working with children: \_\_\_\_\_

Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain \_\_\_\_\_

Do you drink alcohol, smoke, or use drugs? Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, please specify \_\_\_\_\_

What is your personal attitude toward alcohol, smoking, and drugs? \_\_\_\_\_

List 3 people who have knowledge of your character, personality, Christian life training, and experience.

1	Full name:	Phone number:
	Occupation:	Relationship:
2	Full name:	Phone number:
	Occupation:	Relationship:
3	Full name:	Phone number:
	Occupation:	Relationship:

I hereby certify that the information above is true and complete to the best of my knowledge.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Current & Past Employment** *(List the last 10 years - starting with the most current)*

May we contact your current employer? \_\_\_\_\_ May we contact your past employers? \_\_\_\_\_

<b>Employment Date</b> (Month/Year)	<b>Name of Employer</b>	<b>Position Title</b>	<b>Salary</b> (per hour)

**Description of Duties:**

**Reason for Leaving:**

<b>Employment Date</b> (Month/Year)	<b>Name of Employer</b>	<b>Position Title</b>	<b>Salary</b> (per hour)

**Description of Duties:**

**Reason for Leaving:**

<b>Employment Date</b> (Month/Year)	<b>Name of Employer</b>	<b>Position Title</b>	<b>Salary</b> (per hour)

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**Description of Duties:**

**Reason for Leaving:**

## Authorization to Release Information & Agreement

I have completed an application for the position as a \_\_\_\_\_ with **New Hope Christian School**. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals which know me and have knowledge regarding my testimony and work record

I understand that **New Hope Christian School** does not discriminate in its employment practices against any person because of race, color, national, or ethnic origin, gender, age, disability, or religion.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

Since I would be working with children, I understand that the school requires a fingerprinting through the state and possibly other federal agencies prior to my start date. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I waive the right to personally view any references given to **New Hope Christian School**.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I hereby certify that the facts set forth in the initial application are true and complete to the best of my knowledge.

I certify that I have carefully read and do understand the above statements.

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*Applicant's Name (Please print)*

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*Date*

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*Applicant's signature*